

The **Parks and Recreation Board** met Monday, March 21, 2011, 4:30 pm, at City Hall, Council Chambers. Present at said meeting were Karen Springer, John MacDonald, Patrick Flannelly, Aimee Jacobsen, Richard Shockley and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Lee Booth, Brenda Lorenz and Cheryl Kolb represented the department. Also present was City Council President, Ann Hunt. Absent from the meeting were Council members Gerald Thomas, Gerry Keen and staff member, Dan Dunten.

Karen convened the Board at 4:33pm.

The first item of the agenda was the approval of the minutes from the February 28, 2011 meeting. Richard motioned to approve the minutes. John seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.

Assistant Superintendent – Pennie reported on the following:

- The rules meeting for Coed Softball will be this Thursday. So far, we have nine paid coed teams and three men's teams. The registration deadline is April 8.
- I attended the IPRA Central District meeting that was held in Noblesville on March 9. The topic was Nature Havens Park, the idea of bringing back the opportunity for unstructured play in a park environment.
- Next Thursday, March 31, Sue and I will be attending an Aquatics workshop. Topics are Indiana Pool Code Update and ADA Compliance for pools. It is being held in Plainfield.
- Our next Global Fest committee meeting is Friday, April 1. To date, the Mayor has raised \$1,600 for Global Fest. I also applied for a Vectren Foundation Grant.

Parks – Lee reported on the following:

- Trail and Playground Inspections presented
- Shut down at the rink
- Opening parks for the summer
- General clean up in all parks
- Getting softball fields ready for play
- Finishing up getting the summer equipment ready for the season

Recreation Report – Chris reported on the following:

- Riverside Skating Center – closed for the season on March 6.

Final season totals are as follows: Skating seasons – Nov. '10 – Mar '11 vs Nov '09 – Mar '10

Season Attendance (number of people attending) = 14,857 vs 15,475 (-618)

Skate Rentals (number of people renting skates) = 13,661 vs 13,897 (-236)

Skate Sharpening (number of skates sharpened for general public) = 180 vs 171 (+9)

Locker Rentals (number of lockers rented @ \$0.25/ea) = 1,112 vs 1,454 (-342)

Private Lessons (number of private lessons taught – ½ hour lesson) = 59 vs 72 (-13)

Semi-Private Lessons (number of semi-private lessons taught – ½ hour lesson) = 51 vs 38 (+13)

Revenue – Season Grand Total = \$89,669.40 vs 92,723.68 (-\$3,054.28)

- The Parks & Recreation server was migrated over to new City server which is housed in the Police Dept.
- Summer programs are being scheduled and the brochure is being prepared.
- The summer positions at the pool have been filled. Some additional part-time, summer-seasonal positions are still available.

Morton Center – Brenda reported on the following:

- WALLA began their classes today. Morton will be a bustling place for the next four weeks.
- The remodeling project for the kitchen has been completed. We welcome you to stop in and look at the space.
- The Election Board contacted us and Morton will be a voting center for the upcoming primary on May 3.

Tippco Soccer Organization

Kevin Dittman, Tournament Director for 2011, presented a request to use Cumberland Park/parking area, in addition to using their new facility on Salisbury St., for a tournament the weekend of June 11-12. Mr. Dittman noted their organization has already scheduled to have the police available for traffic control. The tournament could potentially consist of as many as 3,000 participants, or approximately 60 teams, in which they would definitely need additional space/parking outside of their facility. Each team will be guaranteed two games on Saturday and at least one game on Sunday, possibly two. Games will take place on both days between the hours of 8:00am & 6:00pm. Team registration is due by May 1, 2011. Richard motioned to allow use of our facilities, should the need arise, noting that anything already scheduled for that weekend takes precedent over this event.

Old Business

Tommy Johnston Park

Joe provided an update, noting he met with members of the Chauncey Cooperative, showing them the renovation plans. He plans to meet with them again. Joe also spoke again with David Johnston, Tommy Johnston's son. Mr. Johnston has sent a \$200.00 donation for the park renovation. Discussion followed.

Waiver Policy Discussion

Item was tabled.

New Business

University Farm Park Playground

Pennie presented information regarding the current plan to update/replace the playground equipment at University Farm Park; noting the goal is to have it scheduled/replaced this summer. Discussion followed.

Morton Center Request

Item was tabled.

West Lafayette School Board – Karen reported the following:

- Pleased to report that all three schools have been designated Four-Star Schools for the 2009-10 school year. Criteria for this award are:

- 1) Top 25th percentile for each grade level passing both portions of ISTEP+ (English/Language Arts & Math)
- 2) Top 25th percentile for each grade level passing combined English & Math ISTEP+.
- 3) A school must have made AYP (Adequate Yearly Progress).

Attendance is no longer a criteria factor. We are the only school corporation in the state of Indiana to have all schools receive this designation.

Wabash River

Richard noted the next meeting is Friday, March 25.

Other**Rowing Facility**

Joe presented a proposal for rental fees at the facility. The proposal consists of:

Watercraft under 19' - \$10.00/month

Watercraft over 19' - \$15.00/month

Security Deposit for Key - \$75.00, with \$70.00 to be returned if key is in good working order.

Locker is included with rental fee

Discussion followed. Richard motioned to approve the following:

Watercraft under 19' - \$10.00/month

Watercraft over 19' - \$15.00/month

Security Deposit for Key - \$100.00, with \$75.00 to be returned if key is in good working order.

Locker is included with rental fee

The charges would encompass a quarterly commitment. Pat seconded the motion, and the motion carried.

Caterpillar Request

Joe presented a request from Caterpillar for use of Tapawingo Park on Wednesday, June 15, 6:00pm-8:30pm. The request mimics last years request, outside of having a larger tent to accommodate more people this year. Sgt. Preston's Outpost will once again be catering the event. Richard motioned to approve the request, following the fee schedule set for Tapawingo Park. Aimee seconded the motion, and the motion carried.

Request for Drainage Proposal for Pony League Field

Joe reported Matt Wagner, a representative from the Pony League, met with Engineering, Lee Booth and I, and they will be asking the Redevelopment Commission for funds to cover a drainage project for the right field area. They are also requesting an extension of the fence along the right field line, of 40'. We told them that we could probably handle the 40' request out of our existing budget. They also have a wish to do a 70' extension along the left field line, with the framework for them to set it up so that they can have a batting cage and bullpen. Joe recommended we proceed with the two

pieces, of working in house to make the fence extension, and allow them to proceed to get the funding for the drainage project, which will be after their season this year. The other item is whether we want to add that extension in a 12' x 15' framework set-up, along a regular 8' height fence extension for 70' along the left field line. The proposal is that they would buy the netting, set up the netting, and take it down. Richard proposed we allow the right field 40' extension as requested, with the Redevelopment proposal to take place later. John seconded the motion, and the motion carried.

Phase II of the Pony League Proposal

For Phase II of the proposal, Joe then asked if Park Board is in favor of allowing the Pony League to proceed with adding the batting cage framework. Discussion followed. Aimee motioned to approve the organization's request as presented. Richard seconded the motion, and the motion carried.

Petty Cash & Cash/Change Funds

Chris requested to establish the following funds for this summer:

1. Cash/Change Fund in the amount of \$200.00 for the Morton Dance Concert from the Non-Reverting Operating Fund to revert back no later than November 28, 2011.
2. Cash/Change Fund in the amount of \$150.00 for the Municipal Pool from the Non-Reverting Operating Fund to revert back no later than November 28, 2011.
3. Petty Cash Fund in the amount of \$150.00 for the Playground Program from the Non-Reverting Operating Fund to revert back no later than November 28, 2011.

Richard motioned to approve the request for the Petty Cash & Cash/Change Funds as presented. Pat seconded the motion, and the motion carried.

Informational Items

Taste of Tippecanoe – Joe noted the “Taste” event map was included in the packet. Any questions or concerns, the event's planners would be happy to discuss.

Wastewater Project – Joe reported a company, Reynolds Inliner, will be staging in part of Mascouten Park, the part that is south of the entry drive and the more heavily used public area, from now until substantial completion in mid-June and the final completion in mid-July. They are a contractor for our Wastewater Treatment Utility and they are doing a lining of the North River Road interceptor.

ADA Complaint – Joe reported we have received a complaint regarding our Americans with Disability Act compliance, noting numerous items. Joe sent a response letter (which was reviewed by the City Attorney).

INDOT Information – Joe reported we have INDOT permission for work in their right-of-way, on Sagamore Parkway from US 231 to SR 443 and have requested quotes for maintenance of the landscape islands by contractors in that area. We have received a \$30,000 appropriation in the Economic Development Income Tax budget to cover that maintenance for this growing season. The areas around Harrison Bridge, around State Street and Tapawingo Drive, and on INDOT rights-of-way around the Purdue campus

(for Purdue work in that area by letter of agreement or Adopt-a-Spot agreements) are also included in the INDOT work permission agreement.

Pay Claims

Pat motioned for claims to be paid. John seconded the motion, and the motion carried.

Adjourn

Pat motioned to adjourn the meeting. John seconded the motion, and the meeting adjourned at 6:20pm.

Presiding Officer

Secretary